Figure 1: Registration Flow Chart

Attend the information session

Tues., May 16, 12:20-12:50 @Building 1, Room 105 Wed., May 17, 12:20-12:50 @Building 1, Room 159



Fill in the "Pre-registration Form" on the CGCS website



http://www.cgcs.c.u-tokyo.ac.jp/ielts/



Pre-registration is a requirement before we accept your Agreement Form.

Submit the "Subsidy Refund Agreement Form" Receive the institutional registration key (Student ID card required for verification)



Key Distribution Period

July & Aug. Exams: May 22 – 26 (Mon. – Fri.) Oct. & Nov. Exams: July 10 – 14 (Mon. – Fri.)

12:10-12:50 @ KIBER Room 314

If you cannot visit Komaba during this period, send **Agreement form** and **photocopy of your student ID** to;

IELTS Program
Center for Global Communication Strategies
Univ. of Tokyo
3-8-1 Komaba, Meguro-ku,
Tokyo, 153-8902
You will get the key in return by email.

Register online on EIKEN website

Registration period: See Table 2 (on the back of this sheet).

Register from the "GROUP Only" Login Page http://www.eiken.or.jp/ielts/en/



Send a copy of your passport to EIKEN

Send the copy within one week of receiving an email confirmation your registration.



Take the IELTS Exam

1st Exam: Saturday, July 15 2nd Exam: Saturday, Aug. 19 3rd Exam: Saturday, Oct. 28 4th Exam: Saturday, Nov. 4 Don't forget your passport!

Table 2: EIKEN Registration deadline

| Exam date | Online registration period (If paying by credit card) | Online registration period (If paying through post office bank or convenience store) |
|------------------|--|---|
| July 15 (Sat) | May 22 - June 9 (Friday) 5PM | June 4 (Sun) 11:59PM |
| August 19 (Sat) | May 22- July 14 (Friday) 5PM | July 9 (Sun) 11:59PM |
| October 28 (Sat) | <u>September 16</u> - October 9 (Monday) NOON | To be announced |
| November 4 (Sat) | <u>September 16</u> - October 16 (Monday) Noon | To be announced |